

## Install Application:

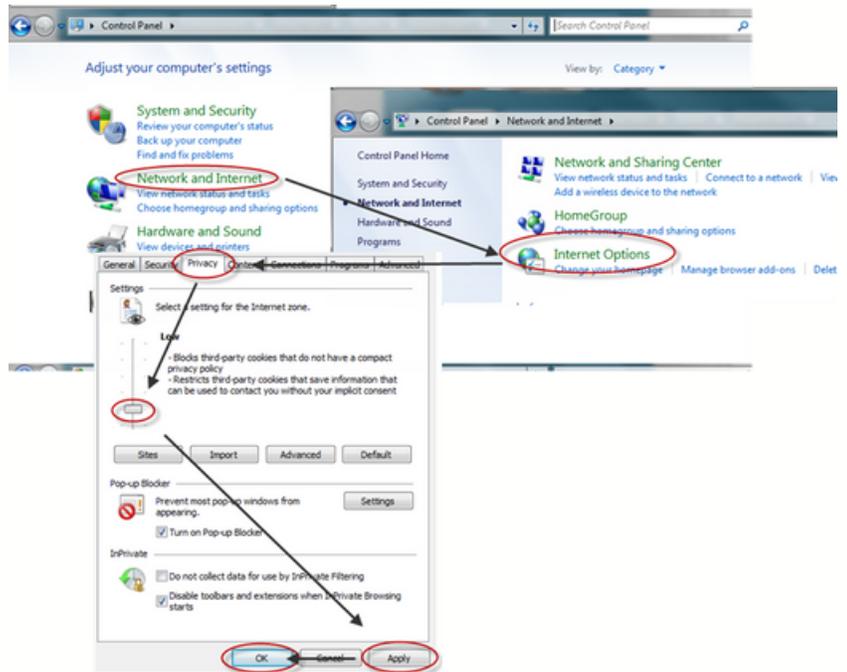
### *Section 1: Disabling Firewall/Anti-Virus Protection*

- 1** From the “Metro” screen in Windows 8 select the ‘Desktop’ icon
- 2** Press and hold down the ‘Windows’ key and ‘I’ key on the keyboard to open the ‘Setting’ menu option.
- 3** Click on **Control Panel**
- 4** Click on **System and Security**
- 5** Click on **Windows Firewall**
- 6** Click **Turn Windows Firewall on or off**
- 7** Turn all the Settings to "off"
- 8** Click on the **Ok** button
- 9** Click on the  in the upper right hand corner on the Security screen

*\*Keep in mind that sometimes your Anti-virus will block the installation of Vendor 360. It is best to temporarily disable your Anti-virus in addition to disabling your firewall. Once the application is installed both the Anti-virus and firewall(s) can be turned back on. If you do not know how to disable your Anti-virus program, please Google the instructions by searching “how to temporarily disable {insert Anti-virus program name}”.*

## Section 2: Changing Privacy Settings

- 1 While still in the control panel, click on "Network and Internet"
- 2 Click on Internet Options
- 3 Click on "Privacy" tab
- 4 Click and hold the slider, move it downward until it is set to Low
- 5 Click on the Apply button
- 6 Click on the OK button
- 7 Click on the red X in the upper right hand corner of the Control Panel



## Section 3: Installing Application

- 1 Enter the following install link using a Google Chrome (🌐) browser:  
<https://app.mcs360.com/MCS360Applications/MCS360Vendor/publish.htm>
- 2 Click the "Install" button:  

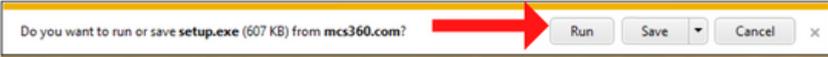

Mortgage Contracting Services, LLC  
Vendor 360 - Application

Name: Vendor 360 - Application  
Version: 2.6.1.5  
Publisher: Mortgage Contracting Services, LLC

The following prerequisites are required:

  - Microsoft .NET Framework 4.5 (x86 and x64)
  - .NET Framework 3.5
  - SAP Crystal Reports Runtime Engine for .NET Framework

If these components are already installed, you can launch the application now. Otherwise, click the button below to install the prerequisites and run the application.

ClickOnce and .NET Framework Resources
- 3 Click "Run" when the following prompt appears:  


**NOTE:** If at any time during the process you get stuck or receive an error message please contact the I.T. Liaison at 813-405-1045 or submit an incident by logging into the MCS Service Desk.

Keep in mind, the Vendor 360 application was downloaded onto your computer. Do not try to login to Vendor 360 via the mcs360 website.



**Last updated: 5/12/2022**

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